SEBEWAING TOWNSHIP LIBRARY BOARD OF TRUSTEES MINUTES

           MONDAY, NOVEMBER 7, 2022 @ 3:07 P.M.

SEBEWAING TOWNSHIP LIBRARY

Call to Order: 3:07 P.M. by President Sherry Dutcher

Present: Dutcher, Fritz, Lutz, Bach, Hallock, Reinhardt, Pike, guest Stephanie Reinhardt

Approval of Agenda:  Amend the Agenda to add Stephanie Reinhardt to Old Business; also under Old Business - change Internet to Lighting.  Motion to approve Agenda with change and addition made by Bach, 2nd by Reinhardt. Motion carried.

Approval of Minutes:  Motion made by Dutcher, 2nd by Hallock to approve minutes. Motion carried.

Approval of Bills:  Motion made by Lutz, 2nd by Fritz to approve bills. Motion carried.

Stephanie Reihnardt presented two more Trustee training videos - Board Meetings and Board Ethics.   Subjects covered were: effective board meetings, preparation, Parlimentary Procedure, duties of board members.  All agreed these are very  informative and we would like her to continue with these sessions.

Library Directors Report:  See agenda for topics covered.  Some discussion was held on minor questions/details.

Old Business:

Board member replacement:  Cindy Lutz decided to retire from her position so someone is needed to fill a 2 year term, which expires in 2024.  The Director will post this on social media and at the Library.

Computer Internet:  The Director discussed options with Pete from Sebewaing Light and Water.  Discussion was held.  A motion was made by Hallock, 2nd by Reinhardt to approve the change of provider of the Library's internet and telephone service from Comcast to Sebewaing Light and Water.Motion carried.

Building Improvements: The carpet installation has taken longer than anticipated, due to the condition of the existing flooring being removed in the Adult room, staffing issues of the installer and the condition of the ramp to the back exit. There was concern that the installation would be completed in time for the staff to restore the rooms before the Christmas Open House. The installer is aware of this issue. Two of the shelving units have been delivered with one on order.

District Library: This was tabled until the next meeting for the Director to complete more research.

Lighting: B’s Electric was the only bid received to update the lighting in the Check Out/Youth/Media Room and some work in the Community Room. Discussion held. A motion was made by Reinhardt, 2nd by Lutz to approve B’s Electric to replace the old lighting system with LED lighting with a maximum budget of $5600.00. Motion carried. There is a rebate available for this.

New Business:

The Director will verify with the Township if any of the Board members need to be sworn in after the election. New officers/positions will be determined at the next meeting.

Public Comments: None

Next Meeting: January 9, 2023 at 3:00 pm

Meeting adjourned at 4:45 pm.

Respectfully Submitted

Cynthia Lutz, Secretary