

AGENDA December 3, 2025 - Sebewaing Township Library (STL) Board of Trustees
5pm in the STL Community Room

1. Call to Order
2. Attendees
3. Approval of Agenda
4. Public Comment
5. Approval of Minutes - November 12, 2025 (handout)
6. Approval of Bills November 2025 – December 2025 (handout)
7. Director's Report (handout)
8. Unfinished Business:
 - a. STL multiple Facebook Pages built by 1) Laura Nimtz Library Director, 2) Margo Bonini former director, 3) Angela Pike former director; to work toward removal of 2) and 3).
 - b. Bay Port State Bank STL Checking account – update check signing from requiring multiple signatures to one signer / board member / treasurer instead of multiple board members.
 - c. Computer IT Update 1) Wireless Scanners
 - d. Historical Microfilm reel number 54 dated 1991-1992 on loan to Sebewaing Historical Society and Newspapers.com login – both from Mark Rummel. In-library Newspapers.com free access login.
 - e. Signage on the front of the library to communicate library information and events. Moved from 11/2025, 10/2025.
 - f. Library door replacement – Property Committee - at least two (2) door BIDs. Moved from Nov, Oct 2025.
 - g. Fire Inspection 10/15/2025 – Laura Nimtz Library Director to purchase and place smoke detectors and EXIT signage.
 - h. Millage – Request Sebewaing Township add 1.5 mil increase for STL (an additional 0.7 mils) to next election ballot.
 - i. Library Survey of STL Service Area and Patrons - Identify Community / Consumer Survey questions and online survey platforms. Follow up Brian Schwartz, Sue Eastman, Tim Heilig. Considering linking to STL online social media. Moved from 10/13/2025, 9/17/2025, 7/23/2025.
 - j. Policy Updates every 2 years – Follow up: Laura Nimtz Library Director) – Moved from 11/2025, 10/2025.
 - k. Board Bylaws – ADD Treasurer job description. Follow up: Tim Heilig.
 - l. Long Term Goals for Sebewaing Township Library – moved from, 11//2025, 10/2025, 9/2025, 8/2025, 11/2024.
9. Library Property / Building Committee –
 - a. Plumbing issues
 - i. Community Room bathroom hallway dripping from 2nd floor cast iron pipes 11/12/2025.
 - ii. Basement cast iron pipe leak 11/4/2025.
 - b. Electrical repairs update
 - c. Apartments / Apartment Property Manager – Lawyer input. Follow up: Glenda Hallock clarify written agreements for Property Manager and apartment lease agreements.
10. HR Committee
11. New Business
12. Next STL Board Meetings: January 28, 2026 5pm, February 18, 2026 5pm, March 18, 2026 5pm. April _____
13. Next Regular Board Meeting: January 28, 2026 at 5pm in STL Community Room
14. Public / Board Comment
15. Adjournment