

AGENDA: Sebewaing Township Library (STL) Board of Trustees Meeting

November 12, 2025 at 5pm STL Community Room

1. Call to Order
2. Attendees
3. Approval of Agenda
4. Public Comment
5. Approval of Minutes
 - a. October 15, 2025
 - b. Special Meeting October 23, 2025
6. Approval of Bills - October 2025-November 8, 2025
7. Director's Report
8. Unfinished Business:
 - a. Bay Port State Bank STL Checking account
 - b. Computer / IT Update
 - c. Historical Microfilm reel number 54 dated 1991-1992 on loan to Sebewaing Historical Society and Newspapers.com login - both from Mark Rummel.
 - d. Signage on the front of the library to communicate library information and events. Moved from 9/17/2025, 7/23/2025. Follow-up: Laura Nimtz Library Director
 - e. Library door replacement
 - f. Fire Inspection 10/15/2025 - responses
 - g. Budget, Millage, Wage, Time Off Costs Clarification
 - h. Library Survey of STL Service Area and Patrons
 - i. Identify Community / Consumer Survey questions and possible online survey platforms. Moved from 9/17/2025, 8/19/2025 and 7/23/2025 meetings; handout. Follow-up: Brian Schwartz, Sue Eastman
 - i. Policy (updates from Director)
 - j. Board Bylaws Update - moved from October 15, 2025
 - i. Handout of current bylaws
 - ii. Updates approved at previous meetings (shown below) provided 7/23/2025.
 1. February: Order of Business Public Comment after Approval of Agenda, Public and Board Comments prior to Adjournment
 2. May: Change all wording related to who is responsible for Board meeting documents or communications change from "Library Director" to "Board President or their designee".
 3. July: Change wording related to Board Meeting agenda and meeting information packets available by mail or email prior to meeting.
 - k. Long Term Goals for Sebewaing Township Library - moved to 11/12/2025 from 8/2025, 10/2025, 9/2025, 11/2024.
9. Library Property / Building Committee
10. HR Committee
11. New Business
 - a. Lynda Graff request to copy documents donated by her mother to the STL
 - b. Set next meeting dates for STL Board meeting
12. Next STL Board Meetings: November 12, January 28, February 18.
13. Adjournment

Next regular board meetings: January 28, 2026 and February 18, 2026

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